



Overview and Scrutiny Task Group - Town Centre Vitality

Agenda and Reports
for consideration on

Thursday, 6th August 2009

in Committee Room 1, Town Hall, Chorley

At 6.30 pm



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30 July 2009

Dear Councillor

OVERVIEW AND SCRUTINY TASK GROUP - TOWN CENTRE VITALITY - THURSDAY, 6TH AUGUST 2009

You are invited to attend a meeting of the Town Centre Overview and Scrutiny Task Group - Town Centre Vitality to be held in Committee Room No. 1, Town Hall, Chorley on **Thursday, 6th August 2009 commencing at 6.30 pm.**

AGENDA

1. **Apologies for absence**
2. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda. If the interest arises **only** as result of your membership of another public body or one to which you have been appointed by the Council then you only need to declare it if you intend to speak.

If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

3. **Scoping of the Review**
 - a) **Terms of Reference**

The Task Group is requested to determine the terms of reference of the inquiry to examine the vitality and viability of the town centre.

b) Key aims and objectives

The Task Group will be requested to identify the principal objectives and desired outcomes of the inquiry.

The Task Group may wish to consider shaping the inquiry around the following themes and objectives:

- Environment issues – how the review can help to create an environment that will influence the vitality and viability of the town centre. Factors such as vacant retail and office space; pedestrian flows; highways and accessibility issues; street furniture; and environmental improvement work will inform these discussions.
- Parking issues – the location of car parks; fees structure; whether parking policies are an incentive or disincentive to visitors.
- Markets – the impact of the recent refurbishments; the relationship between the Covered and Cattle Markets; the effectiveness of Themed Markets; the impact of any outcomes of past scrutiny reviews.
- Marketing of the town centre – the effectiveness of current strategies; plans for future events and initiatives.

Members will be invited to comment on, add to or revise, if necessary, these suggested elements of the inquiry.

c) Vision for the future

The Task Group will be requested to debate its views and aspirations for the mid to long term future of the town centre; the type of potential development it wishes to pursue and its target markets.

d) Scoping Document (Pages 1 - 2)

A blank copy of the relevant scoping document is attached. The document will be completed to take account of Members' discussions and submitted to the next meeting for endorsement.

4. Relevant Documents (Pages 3 - 18)

A copy of the current Town Centre Strategy is attached.

Other relevant reports and documents (eg Town Centre Health Checks, Consultants' reports on town centre businesses; results of pedestrian flow counts, etc) will be presented to future meetings.

5. Witnesses

The Task Group will be invited to identify the Members, Officers, individuals and organisations they wish to interview and/or consult during the course of the review.

6. **Visits to other town centres**

The Task Group will most likely wish to visit other comparable towns to view at first hand and discuss with officers and retailers how the centres are managed and the impact of any new initiatives, with a view to learning from best practice.

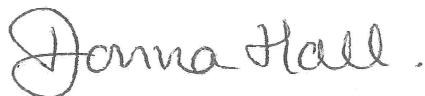
Members will, therefore, be requested to suggest the towns that could be visited by the Task Group as part of its evidence gathering process.

7. **Future Meeting Dates**

The Task Group will be asked to agree a calendar of future meeting dates.

8. **Any other items that the Chair decides is/are urgent**

Yours sincerely



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Chief Executive

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Distribution

1. Agenda and reports to all Members of the Overview and Scrutiny Task Group - Town Centre Vitality (Councillor Peter Wilson (Chair), and Councillors Alistair Bradley, Anthony Gee, Marie Gray, Pat Haughton, June Molyneaux, Iris Smith and Stella Walsh) for attendance.
2. Agenda and reports to Jane Meek (Corporate Director (Business)), Ishbel Murray (Corporate Director (Neighbourhoods)), Cath Burns (Economic Development Manager), Peter McAnespie (Policy and Urban Renewal Design Manager), Conrad Heald (Town Centre Manager), Iain Price (Parking Manager) and Tony Uren (Democratic and Member Services Officer) for attendance.

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ان معلومات کا ترجمہ آپ کی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون
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